



# BROOKLYN BRIDGE PARK CONSERVANCY EDUCATION POLICY

## **PROGRAM OUTLINES**

Each program lasts one hour and 25 minutes long. There is a maximum of 35 students per program.

## **TARDINESS**

The Conservancy's education team is committed to providing high-quality educational experiences. In the event that you are running late, please notify us as soon as possible so that we can plan accordingly. All classes will end at the designated time outlined in your confirmation, regardless of your arrival time. If your group is less than 45 minutes late, we will provide your students with an abbreviated version of the scheduled lesson. If your group is more than 45 minutes late, your class session will be cancelled.

## **CANCELLATIONS**

**PAID CLASSES:** Cancellations must be received 2 weeks prior to the scheduled program for a FULL refund. Cancellations must be received 24 hours prior to the scheduled program for a PARTIAL refund of \$50. Cancellations received later than 24 hours before the scheduled program will not be given a refund.

**FEE WAIVERS:** Cancellations must be received 2 weeks prior to the scheduled program in order to retain your fee waiver. Cancellations received between 2 weeks and 24 hours prior to the scheduled program will be charged a partial fee of \$50. Cancellations received later than 24 hours before the scheduled program will lose their fee waiver and be charged the full \$125 class fee. Failure to complete payment for a cancellation fee may result in a loss of eligibility for future classes.

## **WEATHER CANCELLATIONS**

In the event of inclement weather, such as severe thunderstorms, the education department may elect to cancel programs. If a class is cancelled due to weather, we will make every effort to reschedule or provide a full refund.

## **PHOTOGRAPHS**

Please be advised that with the confirmation of this field trip the school is providing authorization and consent to the use of visual images of students and teachers by the Brooklyn Bridge Park Conservancy and/or Brooklyn Bridge Park for appropriate purposes, including but not limited to: still photography, videotape, electronic and print publications and websites. It is the responsibility of the teacher to identify any students who do not have a signed photo release on file with the school.



## **CHAPERONES**

Students must be accompanied by an adult at a ratio of 1 adult for every 10 students. Many of our lessons include small group activities. We ask that chaperones and teachers be prepared to participate and help the students to work in small groups.

## **BEHAVIORAL EXPECTATIONS**

We have a strict behavior policy at Brooklyn Bridge Park. The primary objective of this program is for students to have a unique, educationally rich experience. It is our expectation that the general classroom teacher/camp counselor not only help to facilitate student learning, but assist in moderating any disruptive behavior that may impede on the expected overall learning objectives for the class. At no time should a chaperone smoke on the park property. Additionally it is requested that chaperones and/or teachers step away from the class if they need to use their cellphone. Please keep in mind that if a class becomes too disruptive, the park educator has the right to end the class if she/he deems it appropriate.

## **INDEMNIFICATION**

Schools will defend, indemnify and hold harmless Bridge Park Conservancy, Brooklyn Bridge Park Corporation, Brooklyn Kayak Guides, Inc., Brooklyn Bridge Park Boathouse, Inc. and their affiliates, commissioners, directors, officers, agents and employees from and against damages for injury or death of persons and for damages to or destruction of property of the Park or Conservancy property occurring during visit and caused by the acts, omissions, neglect or misconduct of students, teachers, staff or chaperones. The school assumes all risk of loss of property.

For more information about general park rules, please visit our webpage here:

<http://www.brooklynbridgepark.org/pages/rules>