

Brooklyn Bridge Park Corporation d/b/a  
Brooklyn Bridge Park  
Meeting of the Board of Directors  
Held via teleconference

June 2, 2021

MINUTES

The following members of the Board of Directors were present by teleconference:

Vicki Been - Chair  
Joanne Witty – Vice Chair  
Tom Allon  
Peter Aschkenasy  
Henry B. Gutman  
Stephen Levin<sup>1</sup>  
Martin Maher  
Stephen Merkel  
Andrea Phillips  
William Vinicombe  
Matt Wing

Also present on the call was the staff of Brooklyn Bridge Park Corporation (“BBP”), the Executive Director of Brooklyn Bridge Park Conservancy, and members of the Brooklyn Bridge Park Community Advisory Council (the “CAC”).

Chair Been called the meeting to order at approximately 10:08 a.m. Amy Lojek, BBP’s General Counsel and Secretary of the Corporation, confirmed that a quorum was present. Prior to proceeding with the agenda items, Chair Been welcomed the Board and BBP staff. Eric Landau, BBP’s President said this meeting was being held as a teleconference, and explained ground rules for the teleconference.

**1. Approval of Minutes**

Upon motion duly made and seconded, the minutes of the April 7, 2021 Board of Directors meeting were unanimously approved.

**2. Presentation of the President’s Report (Non-Voting Item) and Approval of Fiscal Year 2022 Operating Budget, Capital Budget, and PAAA Budget Report (Voting Item)**

Mr. Landau provided an overview of the previous year, including: (i) COVID-19 impacts; (ii) Photoville 2020; (iii) Conservancy programming; (iv) the groundbreaking of Emily Warren Roebling Plaza; and (v) maritime preventative maintenance projects.

In addition, Mr. Landau provided an overview of upcoming projects and initiatives, including: (i) Diversity, Equity, and Inclusion efforts at BBP; (ii) the upcoming relocation of the Citywide Ferry Service landing from Pier 1 to Fulton Ferry Landing; (iii) the planned completion of maritime preventative

---

<sup>1</sup> Director Levin joined the meeting during Item #1.

maintenance projects; (iv) the completion of Emily Warren Roebling Plaza and the Empire Fulton Ferry lawn in 2021; (v) returning and new park concessions; (vi) the Conservancy's planned programming; (vii) new picnic furniture in the park; (viii) planned approaches to address the scaffolding under the Manhattan Bridge; (ix) the latest on the preliminary conceptual designs for the Pier 1 turnaround; and (x) Squibb Park Pool.

Mr. Landau then presented the proposed Fiscal Year 2022 Operating Budget, Capital Budget, and asked Jelani Watkins, BBP's Chief Financial Officer, to present the proposed FY 2022 Public Authorities Accountability Act Budget Report. Mr. Watkins then presented the proposed FY 2022 Public Authorities Accountability Act Budget Report.

Director Merkel confirmed that the Audit & Finance Committee had reviewed the materials, and was comfortable proceeding with the authorization.

Upon motion duly made and seconded, the resolutions attached hereto as **Schedule A** were unanimously adopted.

**3. Authorization to Enter into an Amendment to a Contract for the Services of the Parks Enforcement Patrol of the New York City Department of Parks & Recreation**

Jamie Warren, BBP's Assistant Vice President for Park Operations, presented a proposed amendment to the existing agreement with the New York City Department of Parks & Recreation for continued services of the Parks Enforcement Patrol.

Director Aschkenasy confirmed that the Budget and Operations Committee had reviewed the materials and was comfortable proceeding with the authorization.

Upon motion duly made and seconded, the resolutions attached hereto as **Schedule B** were unanimously adopted.<sup>2</sup>

**4. Authorization to Enter into Amendments Relating to Capital, Capital Restoration, and Maritime Maintenance Projects**

David Lowin, BBP's Executive Vice President, presented proposed amendments to an existing agreement with Starr Industries LLC, for scaffolding services at the Main Street section of the park, and an existing agreement with AKRF, Inc. for environmental consulting services.

Director Merkel confirmed that the Audit & Finance Committee had reviewed the materials, and was comfortable proceeding with the authorization.

Upon motion duly made and seconded, the resolutions attached hereto as **Schedule C** were unanimously adopted.

**5. Public Comment**

Nancy Webster, Executive Director of the Brooklyn Bridge Park Conservancy, commented that she and the Conservancy were excited about their upcoming programming. Chair Been asked where one could

---

<sup>2</sup> Director Maher recused himself from voting on this item.

find out more about the programs, and Ms. Webster confirmed that all of the Conservancy's programming was posted to the website "brooklynbridgepark.org".

Howard Kolins, co-chair of the CAC, commented on the planned relocation of the Citywide Ferry Service landing to Fulton Ferry Landing and the queuing plans.

Linda Derosa, a member of the CAC and President of the Willowtown Association, also commented about the planned relocation of the Citywide Ferry Service landing to Fulton Ferry Landing, and the maintenance of open space and the queuing plans there.

## **6. Adjournment**

Chair Been noted that the final item on the agenda was an Executive Session and asked the Board whether there was any Director who believed that an Executive Session was necessary.

Hearing none, and there being no further business, Chair Been requested a motion to adjourn the meeting, and upon the motion being duly made and seconded, the meeting was adjourned at approximately 10:59 a.m.

Respectfully submitted,

---

Amy Lojek  
Secretary

**SCHEDULE A**

ATTACHMENT A

June 2, 2021

**APPROVAL OF THE FISCAL YEAR 2022 OPERATING BUDGET, CAPITAL BUDGET, AND PAAA BUDGET REPORT**

---

RESOLVED, that the proposed Operating Budget for the Brooklyn Bridge Park Corporation (“BBP”) for the period from July 1, 2021 through June 30, 2022 in the total sum of \$13,788,668 as presented at this meeting and ordered filed with the records of BBP be, and hereby is, subject to the availability of funds, ratified, approved and adopted in all respects; be it further

RESOLVED, that the proposed Capital Budget for the Brooklyn Bridge Park Corporation (“BBP”) for the period from July 1, 2021 through June 30, 2022 in the total amount of \$5,718,672, as presented at this meeting and ordered filed with the records of BBP be, and hereby is, subject to the availability of funds, ratified, approved and adopted in all respects; and be it further

RESOLVED, that the President of BBP, or their designee(s), be, and each of them hereby is, authorized and directed to cause BBP to undertake the tasks and incur the expenditures identified in the Fiscal Year 2022 Operating Budget and Capital Budget; and be it further

RESOLVED, that the proposed Budget and Financial Plan of BBP be submitted to the New York State Authorities Budget Office in accordance with PAAA; and be it further

RESOLVED, that the President of BBP, or their designee(s), be, and each of them hereby is, authorized and directed to cause BBP to undertake the tasks to be in compliance with PAAA; and be it further

RESOLVED, that the President of BBP, or their designee(s), be, and each of them hereby is, authorized and empowered to execute all documents and to take all actions as necessary or appropriate to effectuate these resolutions.

ATTACHMENT B

Proposed FY 2022 Operating Budget  
[Attached]

DRAFT

ATTACHMENT C

Proposed FY 2022 Capital Budget  
[Attached]

DRAFT

ATTACHMENT D

Proposed FY 2022 PAAA Budget Report  
[Attached]

DRAFT

**SCHEDULE B**

June 2, 2021

**AUTHORIZATION TO ENTER INTO AN AMENDMENT TO A CONTRACT FOR THE SERVICES OF THE PARKS ENFORCEMENT PATROL OF THE NEW YORK CITY DEPARTMENT OF PARKS & RECREATION**

---

BE IT RESOLVED, that BBP is hereby authorized to enter into an amendment to the current contract with the City for security and law enforcement services in the Park, to extend the term for one (1) year commencing July 1, 2021; and be it further

RESOLVED, that the President of BBP, or their designee(s), be, and each hereby is, authorized and directed, in the name and on behalf of BBP, to execute and deliver any and all documents and take all actions as the President or their designee(s) may deem necessary or proper to effectuate the foregoing and in connection with the implementation of the work pursuant to the agreement.

\* \* \*

DRAFT

**SCHEDULE B**

ATTACHMENT A

June 2, 2021

**AUTHORIZATION TO ENTER INTO AGREEMENTS RELATING TO CAPITAL, CAPITAL RESTORATION AND MARITIME MAINTENANCE PROJECTS AND AUTHORIZATION TO TAKE RELATED ACTIONS**

---

BE IT RESOLVED, that Brooklyn Bridge Park Corporation (“BBP”) is hereby authorized to enter into the amendments described on Exhibit A attached hereto; and be it further

RESOLVED, that the President of BBP, or their designee(s), be, and each of them hereby is, authorized and directed, in the name and on behalf of BBP, to execute and deliver any and all documents and take all such actions as the President or their designee(s) may deem necessary or proper to effectuate the foregoing and in connection with the implementation of the work pursuant to the agreements.

\* \* \*

DRAFT

ATTACHMENT B

CAPITAL, CAPITAL RESTORATION, AND MARITIME MAINTENANCE PROJECT AMENDMENTS

Contractor Name	Project Site	Agreement/ Amendment	Requested Authorization Amount	Source of Funds	Total Amount under New Agreement	Description of Project
Starr Industries, LLC	Main Street	Amendment	\$198,800 (\$168,000 with a 10%/\$16,800 contingency)	Capital Maintenance Reserve: \$198,800	\$1,160,707	Amendment will allow for an additional 12 months of overhead scaffolding at Main Street Park under the Manhattan Bridge.
AKRF, Inc.	Emily Warren Roebing Plaza & Parkwide Waterfront Permitting	Amendment	\$173,580 (\$157,800 with 10%/\$15,780 contingency)	Capital: \$37,800 Maritime Reserve: \$135,780	\$4,229,799	Environmental and planning services, including permitting and storm water pollution prevention plans. Capital-related services will be provided through the end of 2021, with maritime-related services provided through the end of 2023.
		<b>TOTAL</b>	<b>\$372,380</b>			